

Employee and Managerial Roles

The **Main Dashboard** serves as a personalised landing page for users, offering quick access to relevant information, updates, and actions within the HR management platform.

EMPLOYEE ROLE	MANAGERIAL ROLE
<ul style="list-style-type: none">▶ Personal management<ul style="list-style-type: none">• Check your timeline for upcoming anniversaries.▶ Peer engagement<ul style="list-style-type: none">• Send a "Kudos" to a colleague who helped you.• Identify team members via "My Colleagues".▶ Growth and performance<ul style="list-style-type: none">• Review your current performance status.• Track personal development goals.▶ Self-development<ul style="list-style-type: none">• View announcements via the carousel banner.• Find resources via custom widgets.	<ul style="list-style-type: none">▶ Team oversight<ul style="list-style-type: none">• Identify employees with outstanding HR processes.▶ Cultural leadership<ul style="list-style-type: none">• Acknowledge team achievements with "Kudos".• Promote company values.▶ Strategic management<ul style="list-style-type: none">• Review your current performance status.• View your Span of Control organisational structure.▶ Resource distribution<ul style="list-style-type: none">• Direct your team toward specific internal resources or training links found in the customised widgets.

Users can view key dates on the timeline, such as their employment anniversary or birthday.

The dashboard also promotes collaboration and engagement within the organisation. Through widgets like **Kudos**, users can recognise colleagues for their contributions, while the **My Colleagues** widget offers visibility of team members and quick access to people-related information. Employees and managers can view an overview of their **Performance Status** and navigate directly to their performance dashboard. Users can also stay informed through carousel **announcements, company values, and customised widgets** that link to internal resources, training content, or other important system areas.

Overall, the dashboard helps users stay informed, engaged, and responsive by displaying relevant information and actions in one easily accessible location.

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