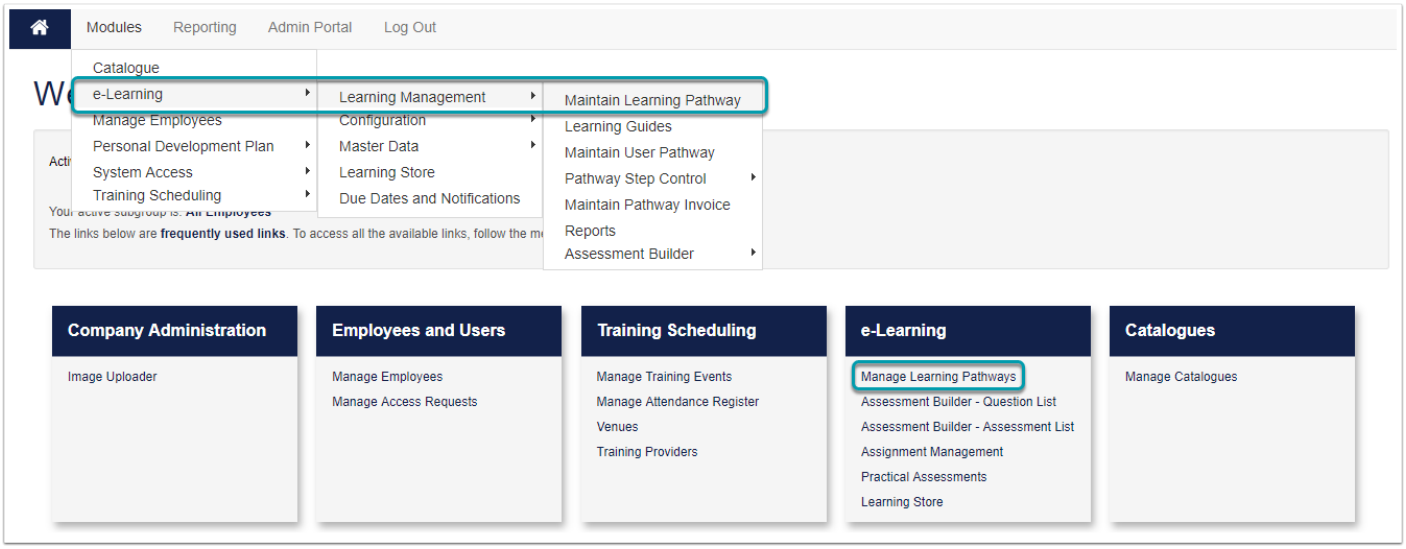
Using the Pathway Treeview

In this article, we will learn how to work with the pathway treeview. This module will be discussed from an Administrator’s perspective.

Accessing the Learning Pathway Module

Log into the Signify system. From the Home page navigate to the System Administration link in the left-hand menu. Navigate to the Maintain Learning Pathway module by using either of the paths shown below.



Working with the Treeview

Pathways are automatically grouped by their placement on the pathway tree structure. Recently functionality was added, which allows the user to drag a pathway to a new tree node or category.

The tree structure consists of Categories and Pathways. The Pathway Treeview is illustrated below.



Focus Areas: Learning Pathway screen

Area	Description
1. Search	The search is used to look for any pathway or category you cannot see on the treeview immediately.
2. Add Main Category	When this button is selected, a new Category or folder is added to the treeview. A Pathway can be created in a Category.
3. Pathway Legend	The legend summarizes the meaning of the images displayed next to a category or pathway.
4. Treeview	A folder-like structure similar to the File Explorer on your computer. Categories and Pathways are displayed in the Treeview.

Search



The following fields are available when searching within a pathway:

- Description:
  - This is the name of the pathway or category.
- Published Status:
  - The published status of the pathway or category.
  - Example: All, not active, published to people in this schema only, published to all schemas.
- Development Status:
  - The development status of the pathway or category.
  - Example: All, Under Construction, Being Checked, Can be Published, Temporarily Out of Service.
- Parent Node:
  - The category in which a pathway is.
- Type:
  - The type of category or pathway.
  - Example: All, Ad Hoc, Programme, Standard, Template Pathway.

- Programme:
  - List of all the programmes in the library.
- Unit Standard:
  - List of Unit Standards in the library.
- Search Button:
  - Executes the search according to the criteria entered.
- Clear Button:
  - Clears the Search Criteria.

Buttons and Legend



Buttons

- Add Main Category: Adds the highest level category.
- Link Existing: Link an existing pathway or category to the selected category.
- Print: Prints an image of the Pathway Treeview.
- Refresh: Refreshes the Pathway Treeview structure.

Legend

- Category Not Published: A gold lock is displayed if the category or pathway is not published.
- Category Published: A gray/blue lock is displayed if the category or pathway is published.
- Target Audience Applied: A man with a red shirt is displayed when a Target Audience is applied to a category or pathway
- No Target Audience Applied: A man with a blue shirt is displayed when a Target Audience is not applied to a category or pathway

Actions available on a Category or Pathway



- Edit: Click on Edit to edit the category or pathway.
- Add Category: Only available on categories. Adds a lower level category on the selected category.
- Add Pathway: Only available on categories. Adds a pathway to the selected category.
- Copy: Copies the selected category or pathway to a category.

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