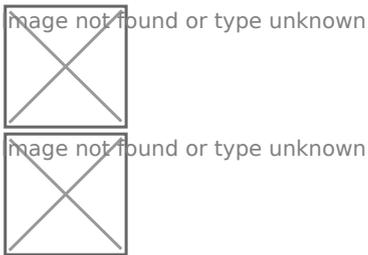


How To Upload An Image

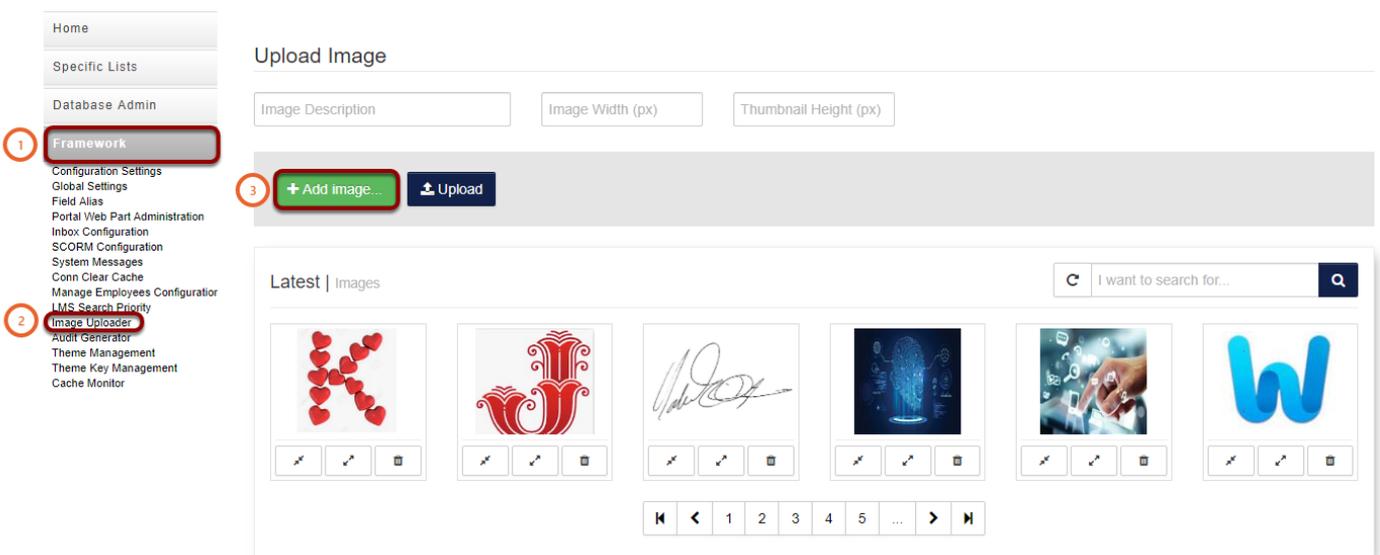
How to get there?

Click on System Administration (1), then with your cursor hover over System Administration (2) | Tools (3) | Configuration (4).



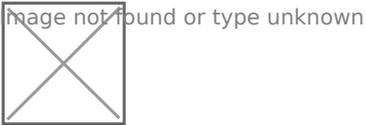
What to do?

- Click on Framework (1).
- Then Navigate to Image Uploader (2).
- Click on the Add image... (3) button.
- A new file explorer window will open.

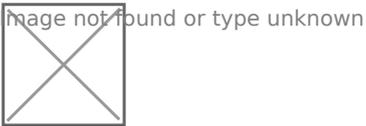


- Navigate to and select your image you would like to upload (4).

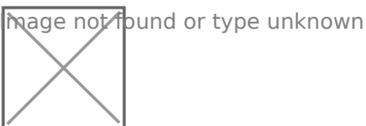
- Click on open (5).



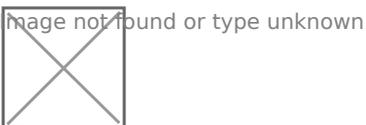
- You can now enter a name for your image (6) to make searching easier.
- Click on the Upload button (7) to upload your image.
- A new window will open.



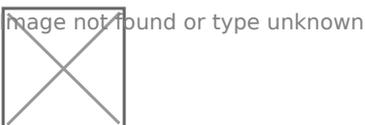
- Two links will appear (8):
 1. Image Url: (This is the original size image that you have uploaded).
 2. Thumbnail Url: (This is a smaller size image than what you have uploaded).
- Now you can click on Done (9).



- Click on the icon at (10) to open the Thumbnail in you browser.
- Click on the icon at (11) to open the original size image in your browser.
- Click on the Delete icon (12) to delete your image



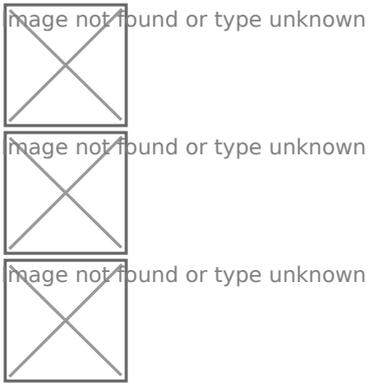
You can copy any of these links at step (8) or (13) when you would like to add the image.



Add an image to a pathway step

How to get there

Click on System Administration (1), then with your cursor hover over Module (2) | e-Learning (3) | Learning Management (4) | Maintain Learning Pathway (5), then select the pathway you would like to edit (6).



What to do?

- Click on the Preview (1) tab.
- Ensure you are in Edit (2) mode.

Pathway Node Detail Target Audience **Preview** Learning Store

Ref: 494 Name: Upload an image

Add Node Edit Node Add Pathway Edit Node Detail Print Preview as User Maintain User Pathway View Progress Configure Pathway SMS Notifications

Employee: Captain Kurk (Captain Kurk) View/Edit Mode: Edit

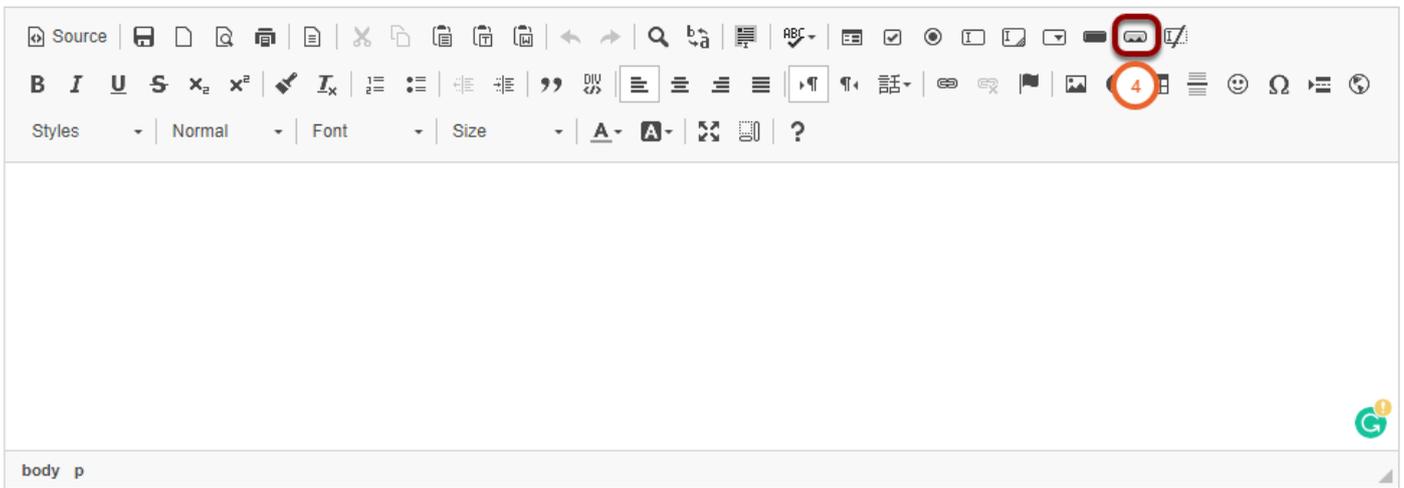
Legend
✏ Edit Item ✖ Remove Item ★ Pre Requisites ➕ Add Item in position 🔄 Auto Renumber

- Click on the edit symbol (3) where you would like to insert the image.
- A new window will open.

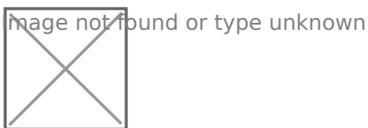
Step 3: Image upload

Rounda Video

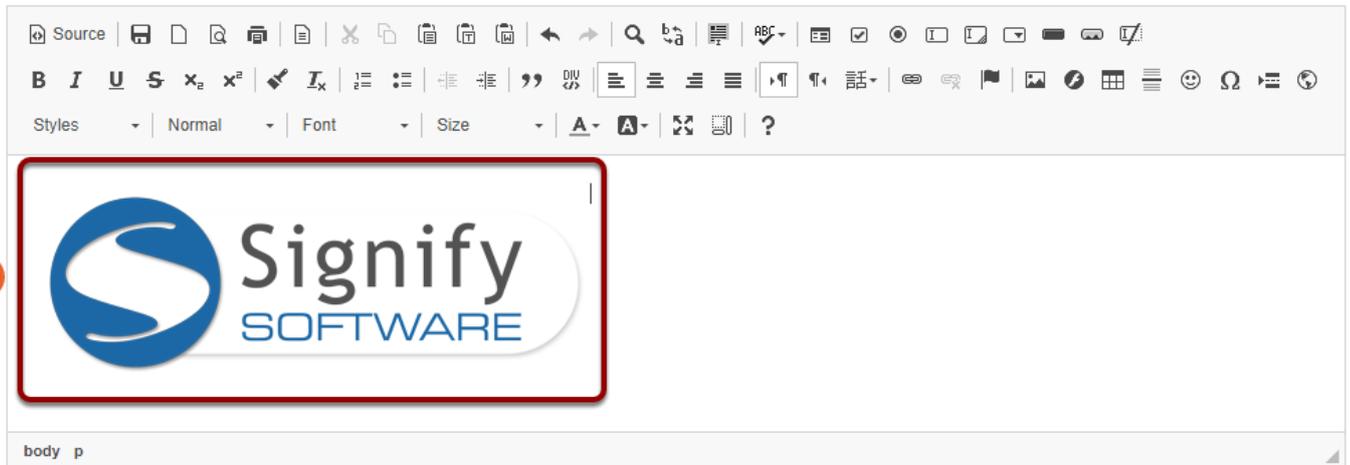
- Click on the image symbol (4).
- A new window will open.



- You can edit the dimensions of the image (6).
- Preview the image in the Preview field (7).
- Click on OK (8) when you are done.



- Ensure that the image you inserted is correct (9).
- Then click on Save (10).



Startup Page * Startup Page does exist.

(Either .htm or .html extension - Browser compatible)

Local PC Path (Location of the content on the employees local PC)

(E.G. file://C:/SimulationContent/SimulationName/)

Interactive

Settings

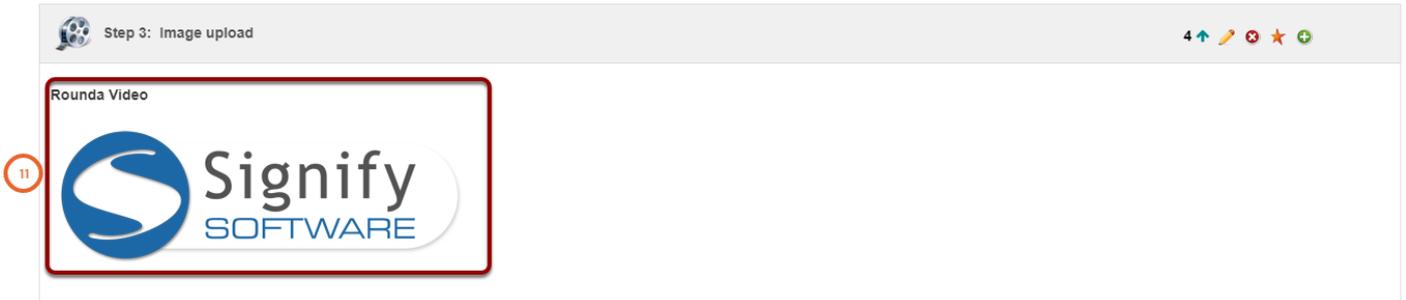
Log to Learner Record ⓘ If this setting is off, no learner record will be created when a user completes this step.

Lock Pathway Step

Please note that this is not for SCORM Content



- Ensure that you are happy with the image in the pathway step (11).



Revision #1

Created 28 March 2021 16:49:16 by Lizette Lotter

Updated 31 March 2021 15:52:03 by Lizette Lotter