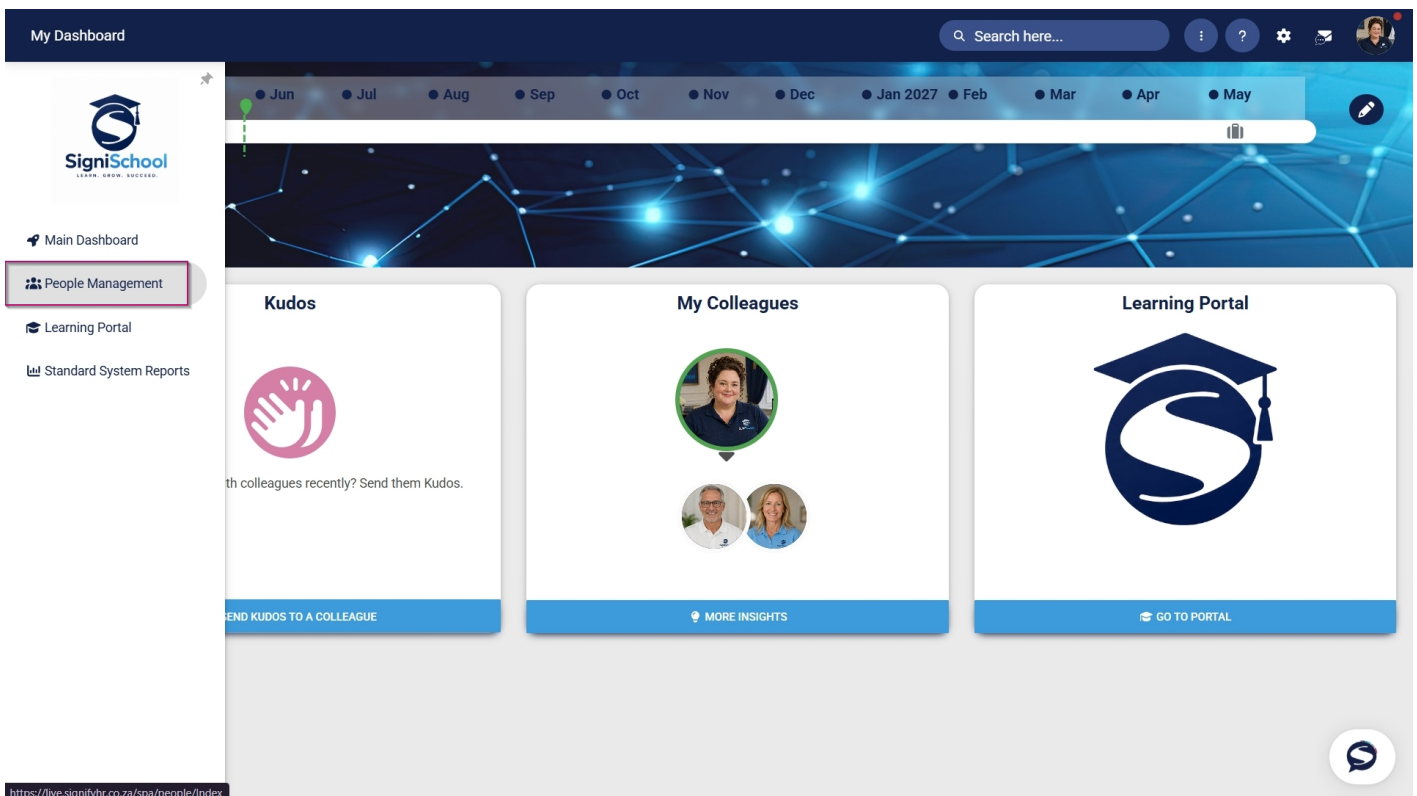
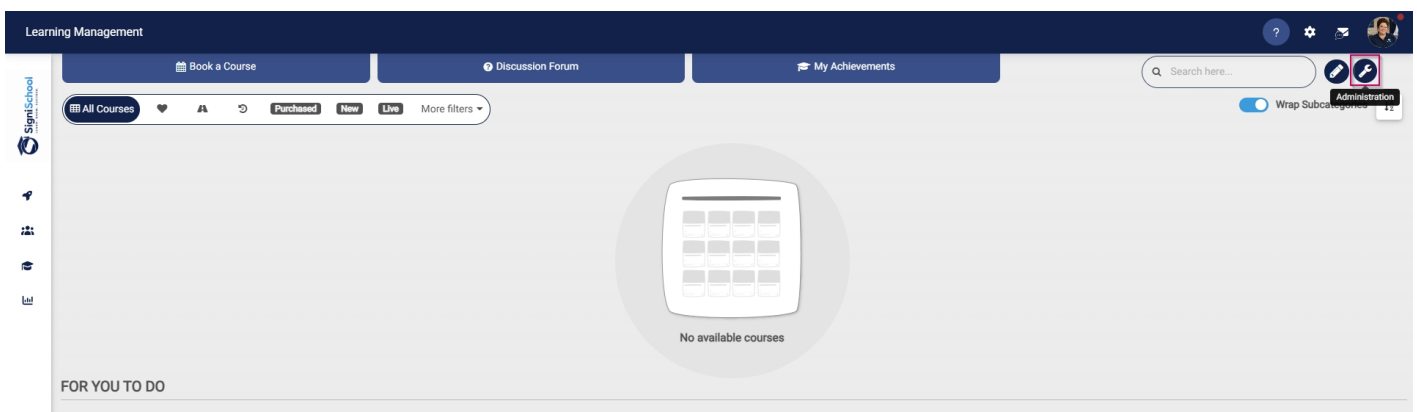


# Add a Target Audience

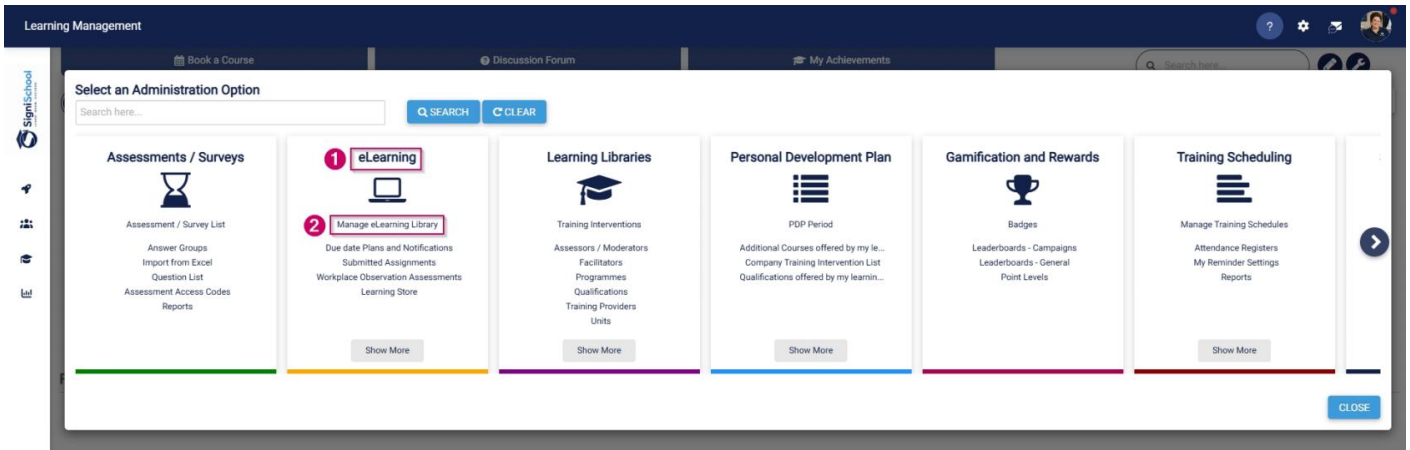
- Hover over the **sidebar** menu, then click **Learning Portal**.



- Click the **spanner icon** to access the system's **Administration** menu.



- On the **eLearning** card, click **Manage eLearning Library**.



- The **Pathways Tree View** screen will open in a new tab.
- Navigate to the **pathway** you would like to add a target audience for.

#### LEARNING PATHWAY (0044, NICOLE OSPREY)

Search HIDE

Description	<input type="text"/>	Published Status	All	Development Status	All
Parent Node	<input type="text"/>	Type	All	Programme	All
Unit Standard	<input type="text"/>				

SEARCH CLEAR

ADD MAIN CATEGORY PRINT REFRESH VIEW LEARNING JOURNEYS UPDATE INITIAL LMS DISPLAY ORDER

Category Pathway Not Published Target Audience Applied Published to Store

- SignSchool
  - Grade 10 Afrikaans
  - Grade 10 Biology
  - Grade 10 English
  - Grade 10 Geography
  - Grade 10 History
  - Grade 10 IT
  - Grade 10 Life Orientation
  - Grade 10 Maths Edit
  - Grade 10 Science

- Go to the **TARGET AUDIENCE** tab.

## PATHWAY NODE DETAIL (0044, NICOLE OSPREY)

TREE NODE DETAIL   **TARGET AUDIENCE**   LEARNING STORE   CLASSES/GROUPS   DESIGN PATHWAY

Employees loaded as part of any target audience (org, position, grade, employee, exclude employee, exclude jobs, exclude organisational units, learner record or manual) will be included in the final result set. If e.g. an employee is excluded because of a condition in the Manual target audience but included in the Employee Target Audience, the employee would be included in the final result set. Please note that all target audiences work together to arrive at the final set.

Search

Organisational Units

Jobs

Job Grades

Employees

Learner Records

Exclude Employees

Exclude Jobs

Exclude Organisational Units

Manual Condition

- Add a **target audience** based on one (or a combination of) the following conditions:
  - Organisational units
  - Jobs
  - Job grades
  - Employees
  - Learner records
  - Excluded employees
  - Excluded jobs
  - Excluded organisational units
  - Manual conditions



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