

# Learner Roles

A learner's role within the **Learning Management** module is interactive, self-directed, and development-focused, centred around participating in learning activities, completing training requirements, and tracking personal progress.

## Access learning content and pathways

Learners use the **Learning Portal** to access training material, eLearning pathways, academic subjects, and development programmes assigned to them.

They can:

- Search for learning content,
- Access published pathways,
- Open eLearning programmes,
- Navigate structured learning journeys, and
- Participate in assigned training activities.

The screenshot displays the 'Learning Management' interface. At the top, there is a dark blue header with the text 'Learning Management' on the left and a user profile icon on the right. Below the header is a grid of 15 training modules, each represented by a card with the 'Pollen series' logo and a specific title. The modules are arranged in three rows of five. The first row includes: Personal Mastery Series, Life Skills Series, Career Management Series, Transversal Skills Series, and Personal Branding Series. The second row includes: Workplace Conduct Series, Relationship Building and Networking Skills Series, Technical Skills Series, Risk Management and Governance Series, and Compliance Series. The third row includes: Wellness, Performance, Office 365 (powered by Signify Software), Pollen ICT Skills, and Delta Skills. Each card has a colored bar at the top and a small 'OPEN CATEGORY' button at the bottom. A vertical sidebar on the left contains various navigation icons, and a search icon is visible in the top right corner of the interface.

## Complete learning activities

Learners engage with the various pathway steps and activities configured by administrators.

Depending on the pathway setup, learners may:

- Complete SCORM or interactive eLearning modules,
- Download and study documents,
- Watch videos,
- Attend workshops or training events,
- Submit assignments,
- Complete online or practical assessments,
- Provide responses or feedback,
- Accept terms and conditions, and
- Achieve certification points or milestones.

## Track personal learning progress

The **Learning Management** module allows learners to monitor their own progress and training activity throughout their learning journey.

Learners can:

- View pathway progress,
- Monitor completed and outstanding activities,
- Access learner records,
- Review assessment outcomes,
- View certifications and training history, and
- Track personal development achievements.

## Participate in assessments and evaluations

Learners complete assessments, quizzes, assignments, and evaluations to demonstrate understanding and competency.

This may include:

- Online assessments,
- Practical evaluations,
- Assignment submissions,
- Workshop participation,
- Academic activities, and
- Certification requirements.

## Engage in self-directed learning

The module supports flexible, self-paced learning, enabling learners to complete training in line with organisational requirements and personal schedules.

Learners can:

- Access content remotely,
- Return to incomplete pathways,
- Redo permitted activities,
- Study supporting material at their own pace, and
- Continue learning across multiple devices and sessions.



## Participate in academic and online school environments

Within the **Online School** environment, learners can participate in structured academic activities and engage in classroom activities.

This includes:

- Accessing subject pathways,
- Completing academic assessments,
- Viewing marks and progress,
- Tracking attendance,
- Accessing report cards,
- Taking private class notes, and

- Participating in virtual classroom activities.

## Maintain learner accountability and compliance

Learners play an important role in ensuring that mandatory learning activities, compliance training, acknowledgements, and certifications are completed accurately and on time.

This includes:

- Completing required training,
- Acknowledging policies and procedures,
- Meeting assessment requirements,
- Participating in scheduled learning activities, and
- Maintaining up-to-date learner records through participation.

## Engage with facilitators and learning processes

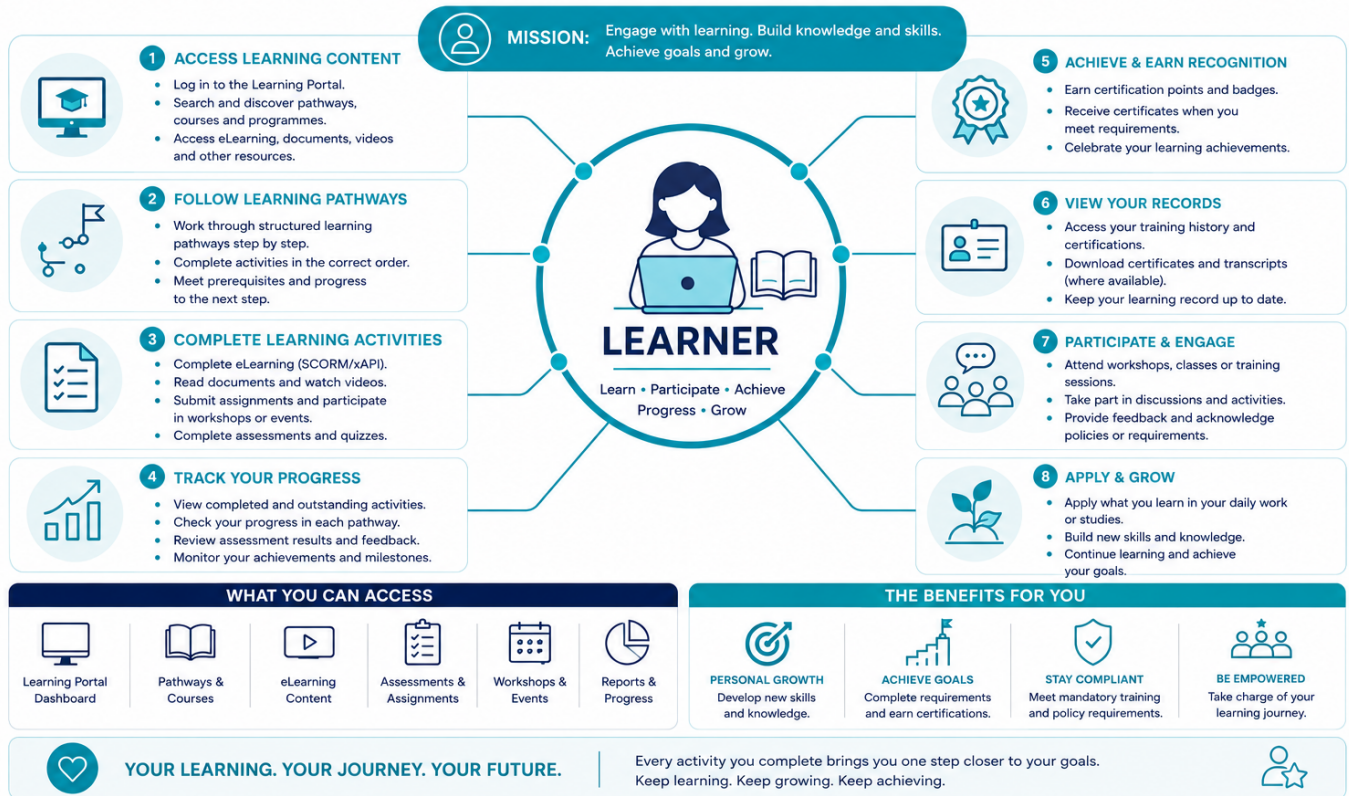
Depending on the learning environment, learners may interact with facilitators, educators, managers, or administrators throughout the learning process.

This may include:

- Receiving feedback,
- Participating in facilitated training,
- Submitting coursework or assignments,
- Attending workshops or classes, and
- Communicating through pathway activities or learning interactions.

# THE ROLE OF THE LEARNER

Learners take an active role in their own development by accessing learning, completing activities and tracking progress through engaging learning experiences.



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