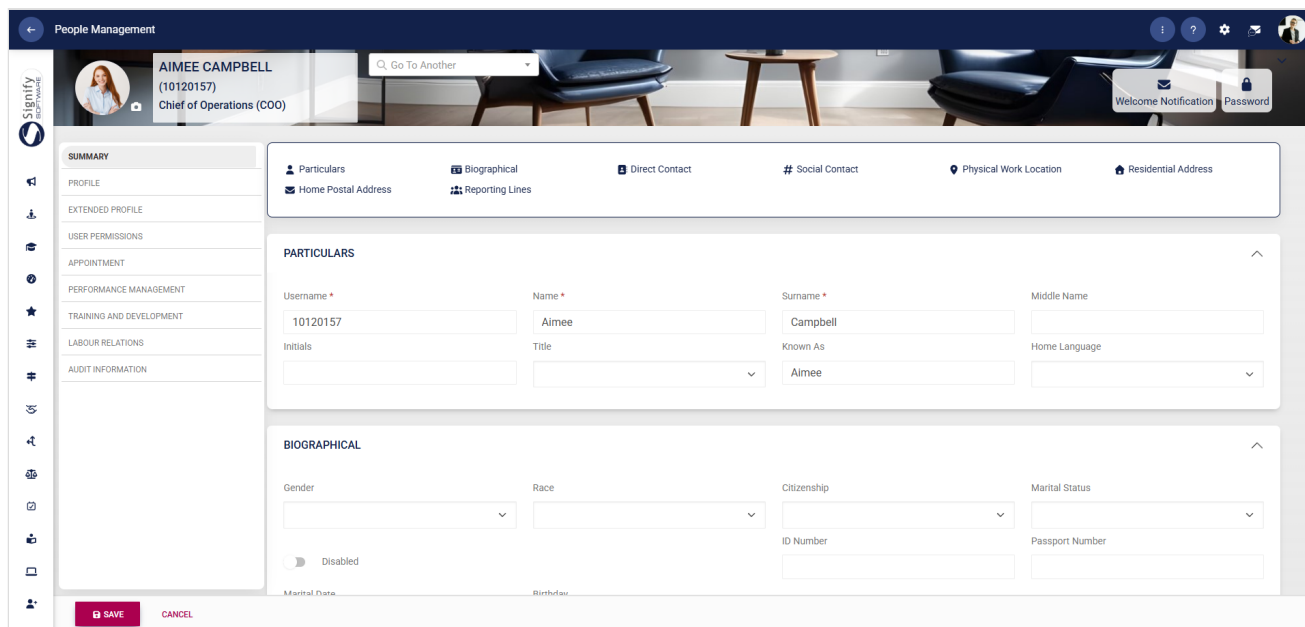


Overview of People Management

Managing people effectively is a fundamental aspect of any successful organisation. The **People Management** module is designed to optimise human resource processes by providing tools to manage employee data, organisational structures, and role assignments efficiently.



The screenshot displays the 'People Management' interface for a user named Aimee Campbell (10120157), Chief of Operations (COO). The interface is divided into several sections:

- Header:** Includes the user's name, ID, and title, along with navigation icons and a search bar.
- Summary:** A sidebar menu with options like PROFILE, EXTENDED PROFILE, USER PERMISSIONS, APPOINTMENT, PERFORMANCE MANAGEMENT, TRAINING AND DEVELOPMENT, LABOUR RELATIONS, and AUDIT INFORMATION.
- Particulars:** A form section with fields for Username (10120157), Name (Aimee), Surname (Campbell), Middle Name, Initials, Title, Known As (Aimee), and Home Language.
- Biographical:** A form section with fields for Gender, Race, Citizenship, Marital Status, ID Number, and Passport Number. There is also a 'Disabled' checkbox.
- Footer:** Includes 'SAVE' and 'CANCEL' buttons.

People management systems optimise core HR functions such as recruitment, performance reviews, and career development, and allow these processes to integrate seamlessly. It enables employees to access information easily, allows managers to oversee team performance effectively, and helps administrators maintain compliance with internal policies and external regulations.

This chapter provides a detailed overview of the **People Management** module, highlighting its key features, benefits, and essential role in the entire HR system. Gaining a solid understanding of its functions enables users to confidently operate the system, maximise its features, and support strategic HR goals.

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