

Version 9.1.70 (26 February 2024)

Notifications

Add example data to recipients for notification testing (#93775)

When sending a test email, example data is added:

The screenshot displays an email editor interface with a modal window titled "Send Test Notification". The modal is used to configure test data for a notification. The background shows an email draft with a "SEND TEST EMAIL" button.

Send Test Notification

Enter the Email address where the test notification should be sent.

Email Address

Email address where the test notifications should be sent.

Placeholders

Person Name: James

Person Surname: Richardson

Person User Name: JRichardsonUser

Review Period Name: Mid-Year Review

Review Period Phase: Objective Setting

Review Period Phase End Date: 2025-04-30

Review Year Name: Performance Year 2025

CANCEL SEND

Edit Check-In Deadline For Person

B I S U [Menu] [Link] [Image]

Dear [***PersonName***] [***PersonSurname***]

Please note that the deadline for the [***ReviewPeriodPhase***] is [***ReviewPeriodPhaseEndDate***].

Go to your Performance Dashboard to review your [***ReviewPeriodName***].

Please contact HR for additional assistance.

Kind regards,

HR Team

ATTACH FILE

The total attached files may not exceed 10MB

SEND TEST EMAIL

SMS

SYSTEM MESSAGE

Job Profiler

Check if job profile is published when calculating vacant positions on the different org structure views (#112369)

Only show Vacant Positions when the Job has been published. For example when appointing a new person.

One Job is Published and the other are not.

CODE	TITLE	POSITIONS	VANCANCIES	PUBLISHED
14f39234	Sales Supervisor	2	1	✓
15d3b3ca	Tester	2	1	✗

When appointing a new person, only the published Job's vacancies is shown.

People Management | Add Person

SELECT AN ORGANISATIONAL UNIT

Search here...

Please select the Location in the Organisation to appoint the person in.

- Group: Signify Software (1 People, 0 Vacancies)
 - Country: South Africa (0 People, 0 Vacancies)
 - Department: Finance (0 People, 0 Vacancies)
 - Division: Accounts (0 People, 0 Vacancies)
 - Division: Customer Accounts (0 People, 0 Vacancies)
 - Division: Systems (1 People, 0 Vacancies)
 - Department: Human Resources and Administra...
 - Division: Human Resources (0 People, 0 Vacancies)
 - Division: Administration (0 People, 0 Vacancies)
 - Department: IT (0 People, 0 Vacancies)
 - Department: Sales (1 People, 1 Vacancies)

SELECT A POSITION

In Lee-Ann R2 | Signify Software | South Africa | Sales

SELECT FROM POSITIONS | SELECT FROM JOB LIBRARY

Search here...

+ POSITION | Show All Positions | Positions Vacant From: 2024/02/27

POSITION TITLE	JOB TITLE	PERSON IN POSITION	TERMINATION DATE
Sales Supervisor (49404)	Sales Supervisor (14f39234)	Vacant	

Tenant Management

Show the correct Number of Licenced People instead of the placeholder (#111980)

Send Test Notification

Enter the Email address where the test notification should be sent.

Email Address

Email address where the test notifications should be sent.

Placeholders

Number Of Licenced People

500

Recipient Name

James

Recipient Surname

Richardson

Subscription Option

Annual

Subscription Valid To Date

2030-12-31

Tenant Name

Tenant Global

CANCEL

SEND

Performance Management

Users can rate and approve when phase is locked
(#108065)

When a phase is locked, a person should not be allowed to complete the ratings.

1 people to do Ratings & Check-Ins by 26 Feb 2024 (1 Day Overdue)

Henry Robertson (22077)
Accounts Manager

Person: You have no items that are checked-in. Do a Check-In to see the Comments that were made.
Person: Start with the Rating.
You: Start with the manager Ratings.

Phase overdue

★ Rate

Performance Management | Performance Cycle 2024 | Mid-Year Review

Search here...

HENRY ROBERTSON (22077)
Accounts Manager

1 Jan 2020
Lee-Ann Janse van Rensburg (841203)

Current Phase: Ratings
Next Action: Complete Final Ratings
Agreement created for All Employees on 30 Jan 2024
Template Name: Accountant

0.00
Final Rating

PRIMARY GOALS

- Customer Services
- Effective People Management
- Pro-Active Operational Excellence
- Self Management
- Development
- Stakeholder Engagement

STRETCH GOALS

- Development

Customer Services 50%
Self Management 20%

KEY PERFORMANCE INDICATOR	FINAL RATING	MANAGER COMMENT
Asset management Measures & Ratings	☆	
Driver scorecard score Measures & Ratings	☆	
Ownership	☆	

The Phase is not active anymore

BACK TO DASHBOARD VIEW / PRINT MODIFY OBJECTIVES APPROVE FINAL RATINGS

Revision #4

Created 27 February 2024 05:53:26 by Lee-Ann Janse van Rensburg

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