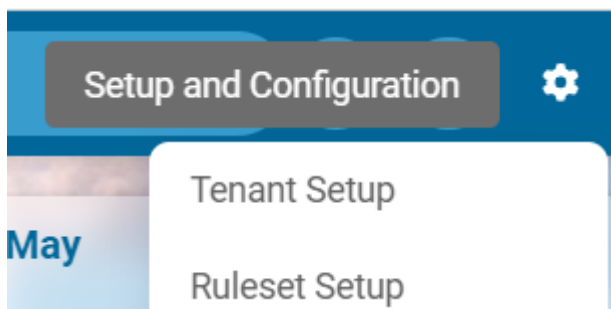


# Payspace - Payroll Connector setup

The following steps describe the Payroll Connector setup.

Login and navigate to **Setup and Configuration > Ruleset Setup**. Select the ruleset for which the Payroll connector needs to be configured.



After selecting the ruleset:

A screenshot of a web application showing the 'ADD NEW PAYROLL CONNECTOR' form. The form is titled 'ADD NEW PAYROLL CONNECTOR' and is located in the 'Integrations' tab. The form contains several input fields: 'Name' (with a red asterisk and a red 'x' icon), 'Client ID' (with a red asterisk), 'Client Secret' (with a red asterisk), 'Base URL' (with a red asterisk), 'Authentication URL' (with a red asterisk), and 'Company ID' (with a red asterisk). There is also a 'Provider' dropdown menu with 'PaySpace' selected. A checkbox labeled 'Synchronise Automatically (Daily)' is checked, with a note 'The synchronisation will occur early mornings'. At the bottom of the form, there are two buttons: 'Push to Payroll' and 'Pull from Payroll'. The 'Push to Payroll' button is highlighted with a green background. The form is surrounded by a dark blue header and a grey sidebar. The sidebar has a 'PAYROLL' tab with a blue '2' next to it. The header has a search bar and a 'Search here...' button. The footer has a '+ PAYROLL CONNECTOR' button with a blue '2' next to it.

1. Select **Integrations**
2. Select **Payroll** and click **+ Payroll Connector**
3. Choose between **Push to Payroll** or **Pull from Payroll**

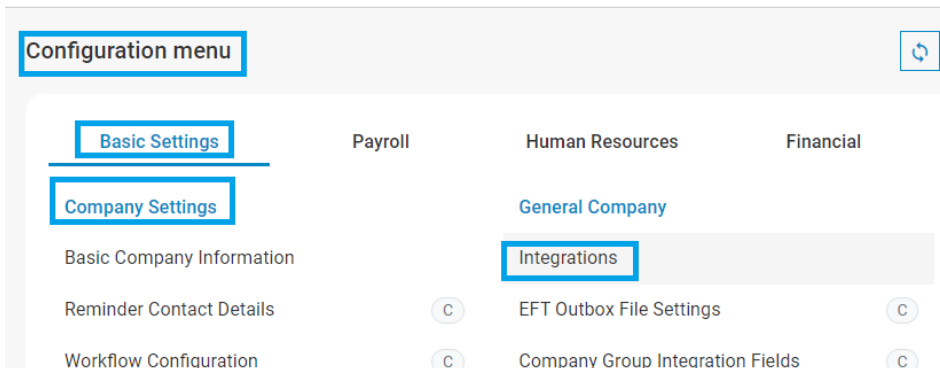
4. Enter **Name** - a descriptive name to distinguish the connector

5. Enter **Client ID**

6. And **Client Secret**- this is obtained from Payspace

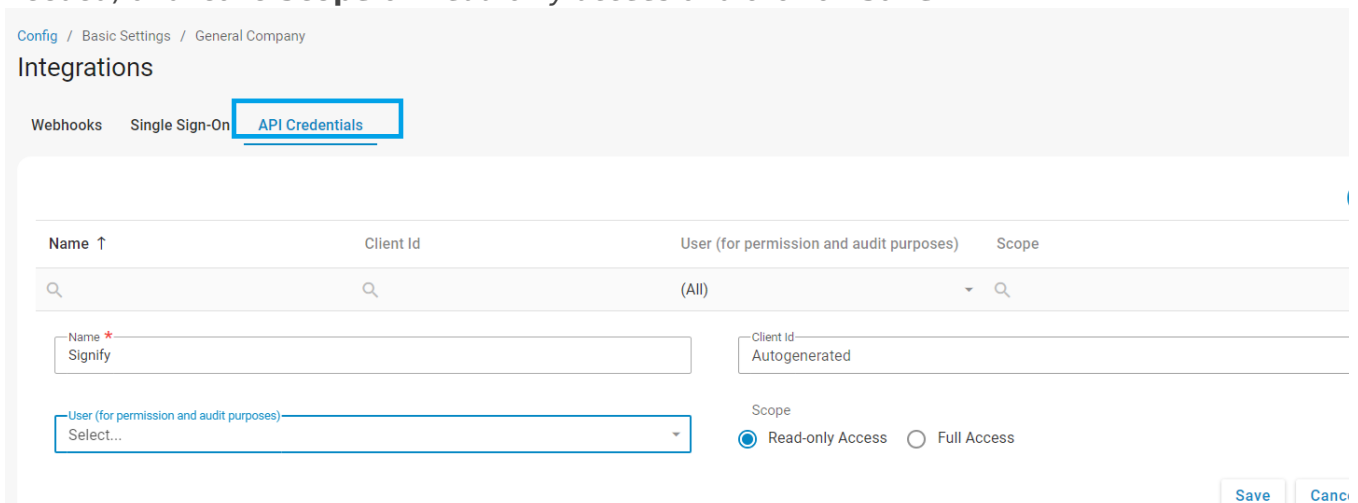
> Login to Payspace @ <https://identity.yourhcm.com/account/login>

> Go to **Config menu** | **Company settings** | **General Company** | **Integration** | **API Credentials**

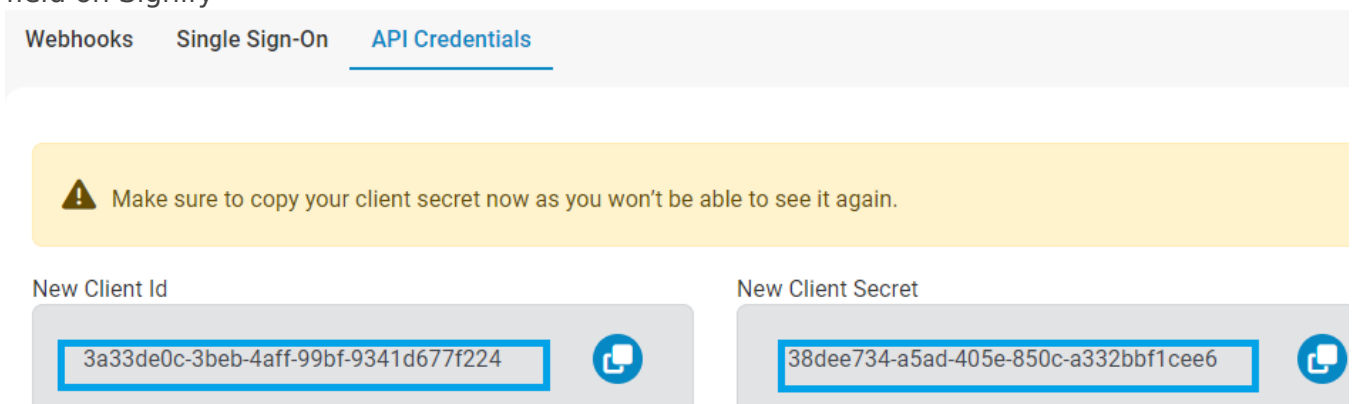


> Click + to add a new API credential

> Enter the **Name**, leave **Client Id** on *Autogenerated*, select **User** to impersonate (if needed) and leave **Scope** on *Read-only access* and click on **Save**.



Copy the **New Client Id** and **New Client Secret** to the **Client ID** and **Client Secret** field on Signify



7. **Base URL** - see below

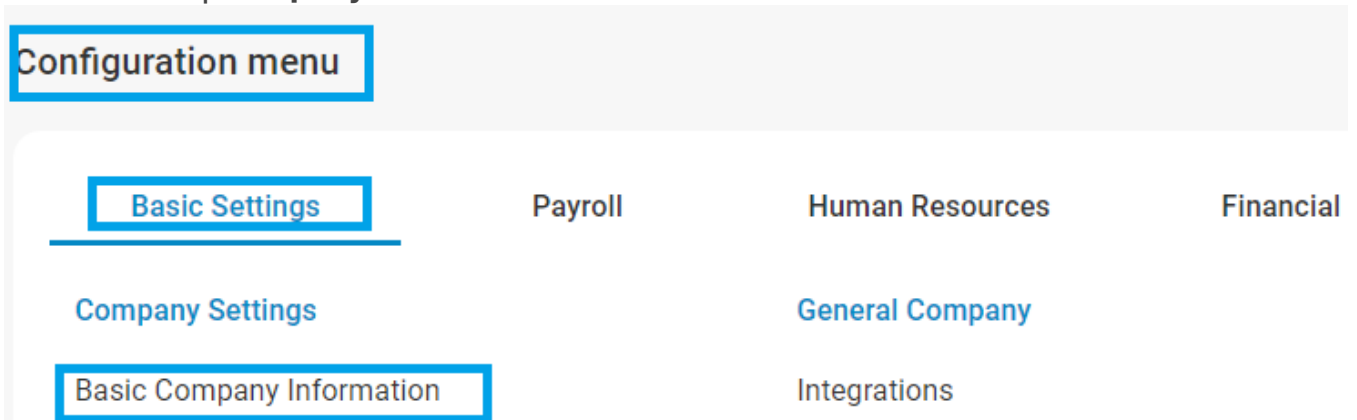
Production	Testing
https://api.payspace.com/odata	https://apistaging.payspace.com/odata

8. **Authentication URL** - see below

Production	Testing
https://identity.yourhcm.com	https://staging-identity.yourhcm.com

9. **Company ID** - obtained from Payspace

Go to **Config menu** | **Basic Settings** | **Company settings** | **Basic Company Information** | **Company code**



Config / Basic Settings / Company Settings

### Basic Company Information

Company | Statutory Fields | Company Address | Company Themes | General | Contact

**Details**

Company Group Name Test	Company Name * PaySpace Sales Demo	Company Trading Name PaySpace Sales Dem
Company Registration Number * 0000000000	Tax Authority * South Africa	Company Code 001
VAT Number 0000000000	Financial Year End Month 02 - February	

10. Finally, click on **Save**.

**NOTE:** During the **Save** action, the connection to Payspace will be tested and if saved successfully, means the credentials supplied are correct.

When not successful, you will be notified and the credentials, especially the Client ID, Client Secret and Company ID need to be verified carefully before trying to **Save** again.

The provided details could not be authenticated by the payroll provider.

DISMISS

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Revision #10

Created 9 July 2024 08:45:22 by Harvey Labuschagne

Updated 9 June 2025 11:13:15 by Harvey Labuschagne