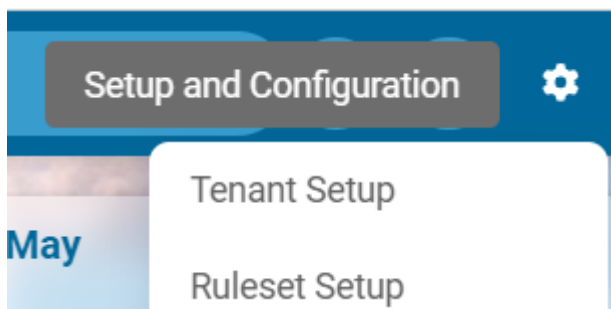


# Payspace - Payroll Connector setup

The following steps describe the Payroll Connector setup.

Login and navigate to **Setup and Configuration > Ruleset Setup**. Select the ruleset for which the Payroll connector needs to be configured.



After selecting the ruleset:

A screenshot of a web application showing the 'ADD NEW PAYROLL CONNECTOR' form. The browser address bar shows 'live.signifyhr.co.za/Administration/RuleSet/Edit/250?tab=Integrations'. The page has a dark blue header with 'Ruleset | Talksure' and a search bar. A navigation bar below the header lists various system components, with 'INTEGRATIONS' selected. On the left, a sidebar shows 'GENERAL' and 'PAYROLL' (with a '2' next to it). The main content area displays the 'ADD NEW PAYROLL CONNECTOR' form. The form includes fields for 'Name' (containing '4'), 'Client ID' (containing '5'), 'Client Secret' (containing '6'), 'Base URL' (containing '7'), 'Authentication URL' (containing '8'), and 'Company ID' (containing '9'). There is a 'Provider' dropdown menu set to 'PaySpace'. A toggle switch for 'Synchronise Automatically (Daily)' is turned on, with a note 'The synchronisation will occur early mornings'. At the bottom of the form, there are two buttons: 'Push to Payroll' and 'Pull from Payroll' (with a '3' next to it). At the very bottom of the page, there is a green button labeled '+ PAYROLL CONNECTOR' with a '2' next to it.

1. Select **Integrations**
2. Select **Payroll** and click **+ Payroll Connector**
3. Choose between **Push to Payroll** or **Pull from Payroll**

4. Enter **Name** - a descriptive name to distinguish the connector

5. Enter **Client ID**

6. And **Client Secret**- this is obtained from Payspace

> Login to Payspace @ <https://identity.yourhcm.com/account/login>

> Go to **Config menu** | **Company settings** | **General Company** | **Integration** | **API Credentials**

Configuration menu

Basic Settings Payroll Human Resources Financial

Company Settings

Basic Company Information Integrations

Reminder Contact Details C EFT Outbox File Settings C

Workflow Configuration C Company Group Integration Fields C

> Click + to add a new API credential

> Enter the **Name**, leave **Client Id** on *Autogenerated*, select **User** to impersonate (if needed) and leave **Scope** on *Read-only access* and click on **Save**.

Config / Basic Settings / General Company

Integrations

Webhooks Single Sign-On API Credentials

Name ↑ Client Id User (for permission and audit purposes) Scope

Signify Autogenerated

Select... Read-only Access Full Access

Save Cancel

Copy the **New Client Id** and **New Client Secret** to the **Client ID** and **Client Secret** field on Signify

Webhooks Single Sign-On API Credentials

Make sure to copy your client secret now as you won't be able to see it again.

New Client Id

3a33de0c-3beb-4aff-99bf-9341d677f224

New Client Secret

38dee734-a5ad-405e-850c-a332bbf1cee6

7. **Base URL** - see below

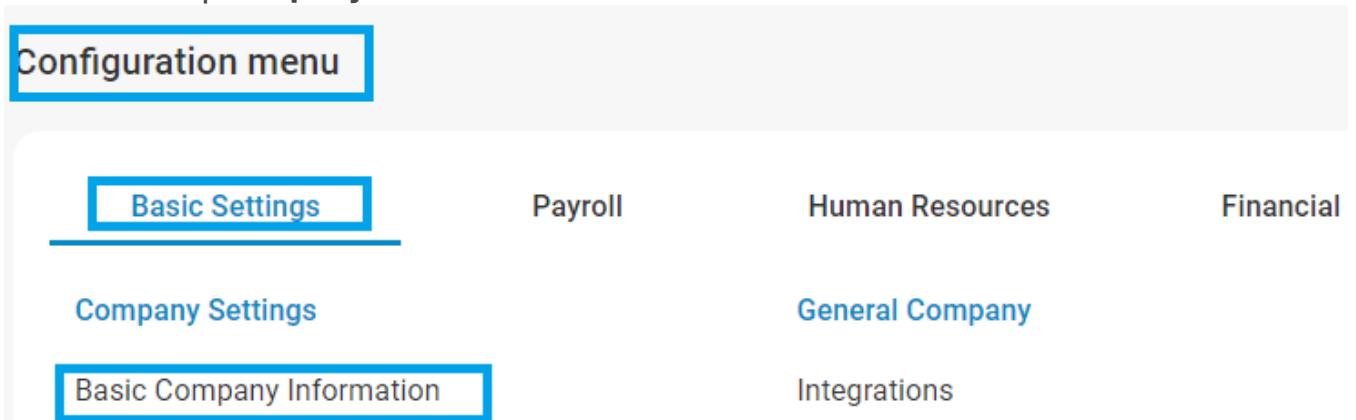
Production	Testing
https://api.payspace.com/odata	https://apistaging.payspace.com/odata

8. **Authentication URL** - see below

Production	Testing
https://identity.yourhcm.com	https://staging-identity.yourhcm.com

9. **Company ID** - obtained from Payspace

Go to **Config menu | Basic Settings | Company settings | Basic Company Information | Company code**



Config / Basic Settings / Company Settings

### Basic Company Information

Company | Statutory Fields | Company Address | Company Themes | General | Contact

**Details**

Company Group Name Test	Company Name * PaySpace Sales Demo	Company Trading Name PaySpace Sales Dem
Company Registration Number * 0000000000	Tax Authority * South Africa	Company Code 001
VAT Number 0000000000	Financial Year End Month 02 - February	

10. Finally, click on **Save**.

**NOTE:** During the **Save** action, the connection to Payspace will be tested and if saved successfully, means the credentials supplied are correct.

When not successful, you will be notified and the credentials, especially the Client ID, Client Secret and Company ID need to be verified carefully before trying to **Save** again.

The provided details could not be authenticated by the payroll provider.

DISMISS

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Revision #10

Created 9 July 2024 06:45:22 by Harvey Labuschagne

Updated 9 June 2025 09:13:15 by Harvey Labuschagne